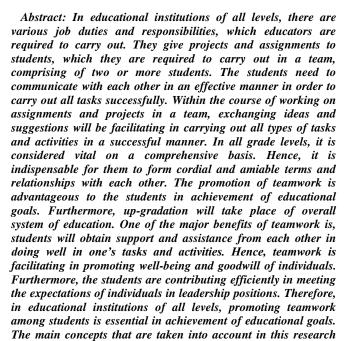


Promoting Teamwork Among Students: Essential in Achievement of Educational Goals

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Keywords: Educators, Educational Institutions, Information, Job duties, Methods, Skills, Students, Teamwork.

paper are, understanding the meaning and significance of

teamwork, measures to be put into practice in promoting

teamwork and advantages of promoting teamwork.

I. INTRODUCTION

In educational institutions of all levels, educators give assignments and projects to the students, which they are required to carry out in a team, comprising of two or more students. The educators aspire that within classroom settings, students should interact with each other and form an effective social circle. In other words, they should alleviate seclusion, if they aspire to be successful in their tasks. The students need to put into operation effective communication processes. This is facilitating in augmenting information in terms of various types of subjects and concepts; exchanging different types of ideas and viewpoints; obtaining answers to all types of questions and clarifying their doubts.

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Furthermore, individuals need to be well-informed in terms of communication ethics, i.e. making use of polite language and decent words; treating others with respect and courtesy; providing factual information; depicting the traits of helpfulness and co-operation and possessing an approachable nature and an amiable attitude (Gaikwad, & Solunke, 2013) [5]. The communication processes takes place in a verbal and written form. Verbal communication takes place face to face or through utilization of technologies, whereas, written communication takes place through exchanging emails and messages [6]. Therefore, it can be stated, implementing effective communication processes is vital in promoting teamwork.

The students within educational institutions are different from each other in terms of various factors, i.e. castes, creeds, races, religions, ethnicities, age groups, genders, cultures, communities and socio-economic backgrounds [7]. In spite of these differences, they are required to work in collaboration and integration in achieving academic goals. Hence, the students are required to reinforce a constructive approach [8]. This will be facilitating in forming positive viewpoints in terms of various factors and individuals, whom one is working and dealing with [9]. Hence, the constructive approach will be facilitating in leading to upgradation of motivation and concentration levels towards putting into operation the tasks and activities [10].

Within the course of working on any types of tasks and assignments, the students are required to augment their skills and abilities. The analytical and critical-thinking skills are the one's which are put into operation in order to carry out job duties in a well-ordered manner. The analytical skills are facilitating in conducting analysis of methods and techniques that are available. After the analysis is conducted, selection is made of the most suitable and favourable alternative or option. On the other hand, criticalthinking skills are facilitating in implementing rational, logical and methodological thinking. The up-gradation of these skills are facilitating in making wise and productive decisions in terms of various factors. The team members need to put emphasis on honing these skills in carrying out their job duties and responsibilities in a well-ordered manner. Therefore, up-gradation of skills and abilities is essential on the part of all team members.

A. Understanding the Meaning and Significance of **Teamwork**

The teamwork has been advantageous to the students and the overall system of education. Within the course of carrying out various types of tasks and activities in a team, the job duties get divided among team members. In this

manner, work pressure alleviated. The more the team members, the less the work pressure, as job duties get

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divided in accordance to their competencies and abilities. In the team, comprising of more than three members, a team leader is appointed. He or she is vested with the authority and responsibility of guiding the team members in the right direction.

The job duties get divided among team members by the team leader. Hence, it is of utmost significance for all the team members, including team leader to maintain cordial and amiable terms and relationships with each other. After the completion of certain job duties, the team leader makes provision of information to the supervisor. Hence, the team leader is an important person and contributes in carrying out all types of job duties and responsibilities in a well-ordered manner. Furthermore, all members are instructed to put in efforts to their best abilities in generating desired outcomes. Therefore, individuals are able to acquire an efficient understanding of the meaning and significance of teamwork, when job duties get divided and work pressure gets alleviated.

Within the course of putting into operation different types of job duties and responsibilities, there are occurrences of various types of problems related to different factors, i.e. job duties, responsibilities, methodologies, procedures, approaches, techniques, unawareness in terms of various factors, lack of implementation of time-management skills, scarcity of technical, material and information resources, lack of infrastructure, amenities and facilities and so forth. The influence of various types of problems is experienced in a major or minor form. Hence, the team members discuss their problems with each other in order to overcome them. Furthermore, they are able to obtain help from each other in coping with all types of problems and challenging situations.

Furthermore, the team members work in co-ordination with each other in preventing all types of problems from giving rise to impediments within the course of putting into practice various types of job duties and responsibilities. The team members assist each other in carrying out all types of job duties and responsibilities in a successful manner. As a consequence, team members will incur the feelings of pleasure and contentment. Therefore, one is able to acquire an understanding of the meaning and significance of teamwork, when help is obtained in solving all types of problems.

In order to carry out all types of job duties and responsibilities in a successful manner, it is of utmost significance to lead to up-gradation of motivation and concentration levels. As a consequence, their mind-sets will be stimulated and they will render an important contribution in carrying out their job duties and responsibilities in a well-organized manner. The team members make provision of help and support to each other in augmenting motivation and concentration levels. In some cases, due to unawareness in terms of various factors, the team members form the viewpoint that they will experience barriers within the course of carrying out their tasks and activities in a successful manner.

Putting into operation effective communication processes will be facilitating in honing motivation and concentration levels. As a consequence, the team members will be able to render an important contribution in promoting each other's well-being and goodwill. Furthermore, team members are

able to augment their information in terms of various factors through interacting with each other. As a consequence, they will contribute efficiently in doing well in their job duties and responsibilities and generating desired outcomes. Therefore, an understanding of the meaning and significance of teamwork is acquired, when team members assist in leading to up-gradation of motivation and concentration levels.

B. Measures to be put into Practice in Promoting Teamwork

In educational institutions of all levels, educators have one of the major goals of promoting student learning. Furthermore, educators put emphasis on augmenting their knowledge and competencies, which would be facilitating in making them moral and ethical human beings and productive citizens of the country (Ethics: Definition, Scope, Nature and Objectives, 2018) [3]. In order to carry out all types of job duties in an effective manner and achieve desired goals, promoting teamwork is vital. Within all grade levels, students need to work in co-ordination with each other in carrying out their tasks and activities in a well-ordered manner. In higher educational institutions, promoting teamwork is common. This is within the course of pursuance of bachelors, masters and doctoral programs.

As a consequence of promoting teamwork, the job duties of teaching and learning will take place in an effective manner. Furthermore, progression will take place of students. Hence, educators and students need to be well-informed in terms of measures to be put into practice in promoting teamwork. The measures are complicated and manageable and these are put into operation in more amount of time or can be less time-consuming. One of the important aspects that needs to be taken into account is, positivity needs to be reinforced in putting into operation all the measures. Therefore, measures to be put into practice in promoting teamwork are stated as follows:

II. IMPLEMENTING EFFECTIVE COMMUNICATION PROCESSES

The students need to put into operation effective communication processes. This is facilitating in augmenting information in terms of various types of subjects and concepts; exchanging different types of ideas and viewpoints; obtaining answers to all types of questions and clarifying their doubts. Furthermore, individuals need to be well-informed in terms of communication ethics, i.e. making use of polite language and decent words; treating each other with respect and courtesy; providing factual information in terms of all types of factors and subjects; depicting the traits of helpfulness and co-operation and possessing an approachable nature and an amiable attitude.

The communication processes takes place in a verbal and written form. Verbal communication takes place face to face or through utilization of phones, I pads or computers, whereas, written communication takes place through exchanging emails and messages. Hence, it is well-

understood, when students are working in a team, in order to carry out tasks and activities in a satisfactory manner, they are





required to hone their communication skills. As a consequence, they will render an important contribution in forming cordial and amiable terms and relationships with each other. Therefore, implementing effective communication processes is regarded as one of the indispensable measures to be put into practice in promoting teamwork

A. Reinforcing a Constructive Approach

The students, belonging to all grade levels are required to work in collaboration and integration in achieving various types of academic goals. In carrying out all types of job duties and responsibilities in a team, the students need to reinforce co-ordination. Hence, it is of utmost significance for students to reinforce a constructive approach. This will be facilitating in forming positive viewpoints in terms of various factors and individuals, whom one is working and dealing with. Hence, the constructive approach will be facilitating in leading to up-gradation of motivation and concentration levels towards putting into operation different types of tasks and activities.

Furthermore, the team members will make provision of support to each other in preventing all types of dilemmas and challenging situations from giving rise to impediments. In other words, they put in efforts to their best abilities in overcoming all types of stressful situations. As a consequence, all types of job duties and responsibilities will be put into operation in a well-ordered and satisfactory manner. In this manner, desired outcomes will be generated. Furthermore, students will be able to meet the expectations of their supervisors and educators. Therefore, reinforcing a constructive approach is one of the significant measures to be put into practice in promoting teamwork.

B. Honing Analytical and Critical-Thinking Skills

Within the course of working on any types of tasks and assignments in teams of two or more members, the students are required to augment analytical and critical-thinking skills. These are the skills, which are put into operation in order to carry out different types of job duties and responsibilities in a well-ordered manner. The analytical skills are facilitating in conducting analysis of different types of alternatives and options that are available. After the analysis is conducted, selection is made of the most suitable and favourable alternative or option. On the other hand, critical-thinking skills are facilitating in putting into practice rational, logical and methodological thinking.

The up-gradation of these skills is facilitating in making wise and productive decisions in terms of various factors. Furthermore, other job duties will also be carried out in an appropriate manner. The team members need to put emphasis on honing these skills in carrying out their job duties and responsibilities in a well-ordered manner. Hence, all team members are required to augment their information in terms of factors, which would be facilitating in leading to up-gradation of these skills. As a consequence, they will do well in their job duties and generate desired outcomes. Therefore, honing analytical and critical-thinking skills is an expedient measure to be put into practice in promoting teamwork.

C. Making Wise and Productive Decisions

The team members are required to make wise and productive decisions in terms of various areas, i.e. job responsibilities, methodologies, duties, procedures, approaches, techniques and so forth. Within the course of making wise and productive decisions in terms of various areas, the analysis is conducted in terms of different types of options and alternatives that are available. After the analysis is conducted, selection is made of the most suitable and favourable alternative or option. The team members need to ensure, the decisions made are approving in achievement of desired goals and objectives. It needs to be ensured that decisions are wise and productive. These need to be enriching towards job duties and responsibilities and leading to up-gradation of overall system of education.

In some cases, when a team leader is appointed, he or she is vested with the authority and responsibility of making wise and productive decisions in terms of various types of work-related factors, whereas, in other cases, all the team members work in co-ordination in making of wise and productive decisions. Hence, in order to carry out various types of job duties and responsibilities in a well-ordered manner, achieve desired goals and objectives and meet the expectations of educators, honing decision-making skills is regarded to be of utmost significance. Therefore, making wise and productive decisions is an eminent measure to be put into practice in promoting teamwork.

III. DEVELOPING MUTUAL UNDERSTANDING WITH EACH OTHER

The team members are required to develop mutual understanding with each other. For this purpose, they need to be well-informed in terms of certain factors, i.e. making use of polite language and decent words; treating each other with respect and courtesy; providing factual information in terms of all types of factors and subjects; reinforcing the traits of honesty, efficiency and truthfulness; depicting the traits of helpfulness and co-operation and possessing an approachable nature and an amiable attitude. One of the important aspects is, the team members need to make provision of equal rights and opportunities to all. Furthermore, it needs to be ensured, there is not any kind of discrimination in terms of any team members.

Furthermore, the team members work in co-ordination with each other in preventing all types of problems from giving rise to impediments within the course of putting into practice various types of job duties and responsibilities. The team members assist each other in carrying out all types of job duties and responsibilities in a successful manner. As a consequence, team members will incur the feelings of pleasure and contentment. Therefore, developing mutual understanding with each other is a meaningful measure to be put into practice in promoting teamwork.

A. Depicting the Traits of Helpfulness and Co-operation

It is well-understood that within the course of putting into operation various tasks and activities, there are occurrences of various types of dilemmas and

challenging situations. The various areas in terms of which these are experienced are, job



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duties, responsibilities, methodologies, processes, approaches, practices, unawareness in terms of various factors, lack of implementation of time-management skills, scarcity of technical, material and information resources, lack of infrastructure, amenities and facilities and so forth. The influence of various types of dilemmas and challenging situations is experienced in a major or minor form. But in order to be successful, these need to be overcome. These are overcome on one's own or through obtaining help from other team members.

The team members discuss with each other in order to generate information in terms of useful solutions. Furthermore, they need to acknowledge the meaning and significance of traits of helpfulness and co-operation. These will open the room towards carrying out all types of job duties and responsibilities in a well-ordered and disciplined manner. Furthermore, the team members work in co-ordination with each other in preventing all types of problems from giving rise to impediments. Therefore, depicting the traits of helpfulness and co-operation is a worthwhile measure to be put into practice in promoting teamwork.

B. Possessing an Approachable Nature and an Amiable Attitude

In order to be successful in one's tasks and activities, it is of utmost significance for all the team members to possess an approachable nature and an amiable attitude. In order to reinforce the traits of approachability and amiability, there are certain factors in terms of which individuals need to be well-aware, i.e. making use of polite language and decent words; treating each other with respect and courtesy; providing factual information in terms of all types of factors and subjects; reinforcing the traits of goodness, effectiveness and truthfulness; depicting the traits of helpfulness and co-operation and possessing approachable nature and an amiable attitude. The acknowledgment and implementation of all these factors will be facilitating to the individuals in forming cordial and amiable terms and relationships with each other.

As a consequence of acknowledging and implementing these traits, the individuals will take pleasure in communicating and working with each other (Education First, 2019) [1]. The individuals in this manner will reinforce the viewpoint that they will obtain support and will carry out their tasks and activities in a successful manner. Hence, students, belonging to all grade levels need to understand these traits and put these into operation in an efficient manner. As a consequence, they will reinforce their contacts as well as carry out their job duties and responsibilities in a successful manner. Therefore, possessing an approachable nature and an amiable attitude is a productive measure to be put into practice in promoting teamwork.

IV. HONING PROFESSIONALISM

All the team members are required to be professional in their conduct. In order to hone professionalism, they are required to augment information in terms of various factors, i.e. honing communication skills and interactive abilities; making wise and productive decisions in terms of various factors; inculcating the traits of morality and ethics; implementing the traits of diligence, resourcefulness and conscientiousness; taking out sufficient amount of time for all tasks and activities; being well-informed regarding job duties and responsibilities; being well-equipped in terms of various types of methodologies and procedures; utilizing various types of modern, scientific and innovative methodologies and procedures; promoting a normal mind-set; coping with psychological problems of anger, stress, anxiety, frustration and depression in an adequate manner; forming an effective social circle and leading to upgradation of overall personality traits.

As a consequence of acknowledging and putting into operation all these factors, one will render an important contribution in not only honing professionalism, but individuals will promote teamwork in an efficient manner. Furthermore, when one is professional in their conduct, they will render an important contribution in carrying out their job duties and responsibilities in a well-ordered and satisfactory manner. In addition, individuals will achieve desired goals and meet the expectations of their educators. Hence, in order to be successful, it is of utmost significance to lead to up-gradation of professionalism. Therefore, honing professionalism is a prominent measure to be put into practice in promoting teamwork.

A. Being Well-Informed Regarding Job Duties and Responsibilities

All the team members need to be well-informed in terms of their job duties and responsibilities. These are complicated and manageable and these are put into operation in more amount of time or can be less time-consuming. Furthermore, these are carried out on an individual basis or through working in co-ordination with each other. Hence, throughout the pursuance of educational programs, students need to augment their information in terms of various types of job duties and responsibilities. Furthermore, they need to be well-informed in terms of ways of carrying these out in a well-ordered and satisfactory manner. One of the important aspects that is vital is, all the team members need to put emphasis on honing traits of morality, ethics, diligence and conscientiousness. These are the key in overcoming all types of setbacks as well.

The educators are vested with the authority and responsibility of imparting information in terms of various types of job duties and responsibilities to the students. Furthermore, students need to acquire an efficient understanding. In addition, they need to put emphasis on leading to up-gradation of different types of competencies and abilities. These are to be put into practice in a well-ordered and disciplined manner in order to achieve desired goals and objectives. Therefore, being well-informed regarding job duties and responsibilities is a prolific measure to be put into practice in promoting teamwork.

B. Being Well-Equipped in Terms of Methodologies and Procedures

The educators are vested with the authority and responsibility of imparting information in terms of various types of methodologies and procedures. These are referred



to the ways of carrying out all types of job duties and responsibilities in a well-ordered and satisfactory manner. These are complicated and manageable and these are put into operation in more amount of time or can be less time-consuming. Furthermore, these are carried out on an individual basis or through working in co-ordination with each other. Hence, throughout the implementation of various types of assignments and projects, the generation of information in terms of methodologies and procedures is facilitating in carrying out all types of job duties and responsibilities in an efficient manner.

All the team members need to put emphasis on honing traits of goodness, integrities, meticulousness and assiduousness. These are the key in achievement of desired goals and objectives. Furthermore, all the team members will render an important contribution in meeting the expectations of individuals in leadership positions. With the advent of technologies, the team members are putting into operation various types of modern, scientific and innovative methods and materials. As a consequence of making use of these, different types of tasks and activities will be carried out in a well-ordered and satisfactory manner. Therefore, being well-equipped in terms of methodologies and procedures is a lucrative measure to be put into practice in promoting teamwork.

C. Advantages of Promoting Teamwork

In educational institutions of all levels, educators give assignments and projects to the students, which they are required to carry out in a team, comprising of two or more students. The educators aspire that within the course of pursuance of educational programs, students, belonging to all grade levels should interact with each other and form an effective social circle. In other words, they should reinforce linkages with other members, if they aspire to be successful in their job duties and responsibilities (Effective Ways to Build Your Vocabulary, n.d.) [2].

Teamwork has been advantageous to the students. As a consequence, of carrying out various types of job duties and responsibilities in a team, students will overcome their learning disabilities as well. In addition, they will be well-prepared in order to achieve their educational goals. Furthermore, teamwork has been approving in leading to upgradation of overall system of education. The advantages of promoting teamwork are, alleviating work pressure; providing solutions to various types of problems; leading to upgradation of motivation and concentration levels; generating information in terms of pioneering methods and materials and augmenting information in terms of various factors. These are stated as follows:

D. Alleviating Work Pressure

The teamwork has been advantageous to the students and the overall system of education. Within the course of carrying out various types of job duties and responsibilities in a team, the job duties get divided among team members. In this manner, work pressure gets alleviated. The more the team members, the less the work pressure, as job duties get divided in accordance to their skills and abilities. In the team, comprising of more than three members, a team leader is appointed. He or she is vested with the authority and

responsibility of guiding the team members in the right direction.

The job duties get divided among team members by the team leader. Hence, it is of utmost significance for all the team members, including team leader to maintain cordial and amiable terms and relationships with each other. After the completion of certain job duties, the team leader provides information to the supervisor. Hence, the team leader is an important person and contributes in carrying out all types of job duties and responsibilities in a well-ordered manner. Furthermore, all members are instructed to put in efforts to their best abilities in generating desired outcomes. Therefore, alleviating work pressure is regarded as one of the indispensable advantages of promoting teamwork.

V. PROVIDING SOLUTIONS TO VARIOUS TYPES OF PROBLEMS

Within the course of putting into operation different types of job duties and responsibilities, there are occurrences of various types of problems related to different factors, i.e. job duties, responsibilities, methodologies, procedures, approaches, techniques, unawareness in terms of various types of subjects and factors, lack of implementation of time-management skills, scarcity of technical, material and information resources, lack of infrastructure, amenities and facilities and so forth. The influence of various types of problems is experienced in a major or minor form. Hence, the team members discuss their problems with each other in order to prevent these from assuming a major form. Furthermore, they are able to obtain help from each other in coping with all types of problems and challenging situations.

The team members work in co-ordination with each other in preventing all types of problems from giving rise to impediments within the course of putting into practice various types of job duties and responsibilities. The team members assist each other in carrying out all types of job duties and responsibilities in a successful manner. As a consequence, team members will incur the feelings of pleasure and contentment. Therefore, providing solutions to various types of problems is one of the significant advantages of promoting teamwork.

A. Leading to Up-gradation of Motivation and Concentration Levels

In order to put into operation different types of job duties and responsibilities in a successful manner, it is of utmost significance to lead to up-gradation of motivation and concentration levels. As a consequence, their mind-sets will be stimulated and they will render an important contribution in carrying out their job duties and responsibilities in a well-organized manner. The team members make provision of help and support to each other in augmenting motivation and concentration levels. In some cases, due to unawareness in terms of various concepts, the team members form the viewpoint that they will experience obstacles within the course of carrying out their job duties and responsibilities in a successful manner.

Putting into operation effective communication processes will be facilitating in leading to upgradation of motivation and



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concentration levels. As a consequence, the team members will be able to render an important contribution in promoting each other's well-being and goodwill. Furthermore, team members are able to augment their information in terms of various factors through interacting with each other. As a consequence, they will contribute efficiently in doing well in their job duties and responsibilities and generating desired outcomes. Therefore, leading to up-gradation of motivation and concentration levels is an expedient advantage of promoting teamwork.

B. Generating Information in terms of Pioneering Methods and Materials

With advancements taking place and with the advent of technologies, the team members are putting into operation various types of pioneering methods and materials. As a consequence of making use of these, different types of tasks and activities will be carried out in a well-ordered and satisfactory manner. The different types of these methods and materials are utilization of charts, graphs, maps, images, pictures, shapes, models, designs, structures, tools, devices, apparatus, machinery, equipment and various types of technologies. One needs to acquire an efficient understanding of the concepts. Furthermore, one needs to get engaged in regular practice. The regular practice is facilitating in augmenting knowledge and understanding in terms of various factors (Filgueira, & Filgueira, 2001) [4].

In order to be successful in one's work, it is necessary to be well-equipped in terms of different types of pioneering methods and materials. Through putting into operation effective communication processes, the team members are generating information in terms of different types of these methods and materials. Furthermore, in cases of occurrences of any types of dilemmas or challenging situations, they make provision of help to each other. Hence, it is understood on a comprehensive basis that team members assist each other in utilizing different types of pioneering methods and materials. Therefore, generating information in terms of pioneering methods and materials is an eminent advantage of promoting teamwork.

C. Augmenting Information in terms of various Factors

Through putting into operation effective communication processes, the team members are generating information in terms of different factors, i.e. honing communication skills and interactive abilities; making wise and productive decisions in terms of various factors; inculcating the traits of morality and ethics; implementing the traits of diligence, resourcefulness and conscientiousness; reinforcing the traits of efficiency, honesty and truthfulness; taking out sufficient amount of time for all types of job duties and responsibilities; being well-informed regarding job duties and responsibilities; being well-equipped in terms of various types of methodologies and procedures; utilizing various types of modern, scientific and innovative methodologies and procedures; promoting a normal mind-set; coping with psychological problems of anger, stress, anxiety, frustration and depression in an adequate manner; forming an effective social circle and leading to up-gradation of overall personality traits.

As a consequence of acknowledging and putting into operation all these factors, one will render an important

contribution in carrying out different types of tasks and activities in a satisfactory manner. Hence, not only within the course of working on assignments and projects, but in implementing all job duties within the course of pursuance of educational programs, students need to acknowledge and implement all these factors. Therefore, augmenting information in terms of various factors is a prominent advantage of promoting teamwork.

VI. CONCLUSION

In educational institutions of all levels, students are required to implement tasks through working in a team. Measures to be put into practice in promoting teamwork are, effective communication implementing processes, reinforcing a constructive approach, honing analytical and critical-thinking skills, making wise and productive decisions, developing mutual understanding with each other, depicting the traits of helpfulness and co-operation, possessing an approachable nature and an amiable attitude, honing professionalism, being well-informed regarding job duties and responsibilities, and being well-equipped in terms of methodologies and procedures. Advantages of promoting teamwork are, alleviating work pressure; providing solutions to various types of problems; leading to up-gradation of motivation and concentration levels; generating information in terms of pioneering methods and materials and augmenting information in terms of various factors. Finally, it can be stated, promoting teamwork is facilitating in leading to progression of students and overall system of education.

DECLARATION STATEMENT

I must verify the accuracy of the following information as the article's author.

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- **Financial Support:** This article has not been funded by any organizations or agencies. This independence ensures that the research is conducted with objectivity and without any external influence.
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